Local

1. Documentation
2. assessment –
3. Import permit (tbs, tfda GCLA)
4. Payment of duty taxes –
5. shipping line (DO Container deposit demurrage in advance)
6. Verification physical
7. Port Charges
8. Release the container
9. Delivery Note
10. Delivery at consignee
11. Counting no of days for returning empty container
12. Received Interchange from driver ref no

Transit Kigali

* Documentation
* Release to RRA office
* Verification physical if applicable
* Shipping line DO, Container Deposit Demurrage in advance if any)
* Port charges
* Loading permit fully information for drive
* Bond Cancellation at Border
* Delivery Note
* Delivery at consignee
* Counting no of days for returning empty container
* Received Interchange from driver ref no

Transit Zambia, Malawi, Congo

* Documentation
* Assessment –
* Payment of duty taxes –
* shipping line (DO Container deposit demurrage in advance)
* Verification physical
* Port Charges
* Release the container
* Delivery Note
* Delivery at consignee
* Counting no of days for returning empty container
* Received Interchange from driver ref no

AIR SHIPMENT

1. Documentation
2. Assessment
3. Payment of Terminal handling charges
4. Import permit
5. Payments Duty
6. Verification Physical
7. Release of the cargo
8. Delivery note
9. Delivery to consignee